



## **SOUTH KENT COAST HEALTH AND WELLBEING BOARD**

White Cliffs Business Park Dover Kent CT16 3PJ  
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10 June 2013

Dear Member of the Health and Wellbeing Board

NOTICE IS HEREBY GIVEN THAT a meeting of the **SOUTH KENT COAST HEALTH AND WELLBEING BOARD** will be held in the Council Chamber at these Offices on Tuesday 18 June 2013 at 3.30 pm.

Members of the public who require further information are asked to contact Rebecca Brough on (01304) 872304 or by e-mail at [rebecca.brough@dover.gov.uk](mailto:rebecca.brough@dover.gov.uk).

Yours sincerely

Chief Executive

South Kent Coast Health and Wellbeing Board Membership:

*To be advised*

### AGENDA

1 **ELECTION OF CHAIRMAN**

To elect a Chairman of the Board for the ensuing Council year.

2 **APOLOGIES**

To receive any apologies for absence.

3 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

4        **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members.

5        **MINUTES**

To confirm the attached Minutes of the meeting of the Board held on 9 April 2013.

6        **TROUBLED FAMILIES PROGRAMME** (Pages 4 - 18)

To receive a presentation from Nathalie Reeves, KCC Troubled Families Programme Manager (Dover District) and Gemma O'Grady, KCC Troubled Families Programme Manager (Shepway District).

7        **HEALTHY LIVING PHARMACY UPDATE** (Pages 19 - 50)

To receive a presentation from Tarlochan Singh Gill, Chair of Kent NHS LPC.

8        **DEMENTIA FRIENDLY COMMUNITIES** (Pages 51 - 66)

To receive a presentation from Tracey Schneider, KCC Project Officer.

9        **CONTRACT PORTFOLIO - SKC RESIDENTS** (Pages 67 - 69)

To receive a presentation from Karen Benbow, Chief Operating Officer, SKC CCG.

10       **CHILDREN'S TRUST PARTNERSHIP BOARD ARRANGEMENTS** (Pages 70 - 73)

To consider the attached report of Councillor Jenny Whittle, KCC Cabinet Member for Specialist Children's Services and Michael Thomas-San, KCC Strategic Business Advisor.

11       **INTEGRATED COMMISSIONING PLAN** (Pages 74 - 89)

(a)     Priority Workstream

To consider the attached report from Dr Joe Chaudhuri, SKC CCG Clinical Lead for Long Term Conditions and Karen Benbow, SKC CCG Chief Operating Officer.

(b)     Falls Prevention

To receive an update from Joanne Empson, KCC Commissioning Manager.

(c)     Teletechnology/Assistive Technologies

To consider the attached report from Joanne Empson, KCC Commissioning Manager.

(d)     Healthy Living

To receive an update from Michelle Farrow, DDC Leadership Support, Health and Wellbeing Manager.

12 **PUBLIC HEALTH UPDATE**

To receive an update from Jess Mookherjee, Assistant Director, Consultant in Public Health, KCC.

13 **JOINT DEVELOPMENT DAY** (Pages 90 - 97)

To consider the attached report from Michelle Farrow, Leadership Support, Health and Wellbeing Manager, DDC.

14 **MATTERS RAISED ON NOTICE BY MEMBERS OF THE BOARD**

Any member of the Health and Wellbeing Board may request that an item be included on the agenda subject to it being relevant to the Terms of Reference of the Board and notice being provided to Democratic Services at Dover District Council ([democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk)) at least 9 working days prior to the meeting.

15 **URGENT BUSINESS ITEMS**

To consider any other items deemed by the Chairman to be urgent in accordance with the Local Government Act 1972 and the Terms of Reference. In such special cases the Chairman will state the reason for urgency and these will be recorded in the Minutes.

**Access to Meetings and Information**

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website [www.dover.gov.uk](http://www.dover.gov.uk). Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting. Basic translations of specific reports and the Minutes are available on request in 12 different languages.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Rebecca Brough, Team Leader - Democratic Support, telephone: (01304) 872304 or email: [rebecca.brough@dover.gov.uk](mailto:rebecca.brough@dover.gov.uk) for details.

**Large print copies of this agenda can be supplied on request.**